



CORPORATE SUPPORT SERVICES

Volume 17

Quarterly Newsletter

July-September 2024

A Word from Our Facility Security Officer (FSO)

Annual Security Training

It's time for Summit's required Annual Security Training! We are all expected to understand our security-related responsibilities as Summit employees.

Over the last few years, you have received additional training through this newsletter with topics including, among others:

- ✓ **Cybersecurity and the Human Factor: What Is Each Employee's Role?**
- ✓ **Obtaining and Maintaining Security Clearances – 13 Adjudicative Guidelines**
- ✓ **Security – Do We Really Understand It?**
- ✓ **Phishing Emails Using Social Engineering**
- ✓ **Dangers of TikTok and Other Social Media**
- ✓ **Cybersecurity – Stay Alert, Be Vigilant: You, Summit, and Our National Security Depends On It**
- ✓ **Telework – Security Overview & Tip Guide**

If you would like additional copies of these newsletters, please let me know.

Annual Security Inspection

For the first time in many years, Summit is required to have a "Face to Face" Annual Security Inspection. Our DCSA Industrial Security Representative, Lorie Hollis, will conduct the inspection on September 3, 2024. She may contact you with questions from the material provided in your Annual Security Training.

Please pay close attention to this year's training and ask questions if you need clarification. I would like STI to "Shine Like a New Dime" and prove we care about Security and The War Fighter.

Topics Included in The Annual Security Training

Please be prepared to answer questions on these topics:

- ✓ The Company's Facility Security Clearance (FCL)
- ✓ Personal Security Clearance (PCL)
- ✓ The NISPOM
- ✓ Types of Government Information
- ✓ Distribution Statements
- ✓ Export Compliance – ITAR
- ✓ Insider Threat
- ✓ Suspicious Contacts/DCSA Trends
- ✓ Counterintelligence Awareness
- ✓ Cleared Person's Reporting Requirements/SEAD 3
- ✓ Security Violations
- ✓ Foreign Travel



If you have any questions, please contact Caty Savage, FSO, at (850) 312-9356 or csavage@summittech.us

